

# Robert Fiance

## BEAUTY SCHOOLS

### OCEAN TOWNSHIP ADMISSIONS PACKET



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# Robert Fiance Beauty Schools

## New Student Checklist Pre- Admissions Packet

1. Occupational Outlook Handbook
  - Employment Opportunities
  - Direct to NJ Department of Labor  
<http://www.wnjin.state.nj.us/>
  - Physical Demands of Profession
2. Types of Employments Obtained by Students
  - Careers in Cosmetology
  - Robert Fiance Employers
3. Campus Crime Security Report
4. Copyright & Infringement Liabilities
5. Notice of Consumer Information
6. Financial Aid Consumer Information
  - Funding your education
7. Gainful Employment/Median Loan Debt  
(Available at [www.RobertFiance.com](http://www.RobertFiance.com))
8. Enrollment Agreement
9. Students Right-To-Know Disclosures
  - NACCAS Rate
  - Completion
  - Pass
  - Placement
  - Student Body Diversity
  - DOE Graduation Rate
  - DOE Retention Rate
10. Student Teacher Policy
11. FERPA Policy
12. Registration & Voting for Students
13. School Catalog  
(Available at [www.RobertFiance.com](http://www.RobertFiance.com))
  - Safety Requirements
  - Licensing Requirements
14. Course Outline
15. Arbitration Agreement

**Signature:** \_\_\_\_\_

(I acknowledge receiving items 1-15)

**Date:** \_\_\_\_\_

**In order to assist Robert Fiance Beauty Schools with current federal regulations and reporting requirements, the following information is needed for each student's record.**

Students Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

Sex: \_\_\_\_\_ Race: \_\_\_\_\_

Circle Highest Level Completed

High School/Post Secondary/Grad/Prof

Independent/Dependent

Demographic Area: \_\_\_\_\_

Income Level:

Under \$10,000: \_\_\_\_\_

\$10,000-\$20,000: \_\_\_\_\_

\$20,000-\$30,000: \_\_\_\_\_

Full-Time: \_\_\_\_\_

Part-Time: \_\_\_\_\_

Miles to School: \_\_\_\_\_

Marital Status: \_\_\_\_\_

# Robert Fiance

## BEAUTY SCHOOLS

### WHICH SCHEDULE IS RIGHT FOR ME?

#### Cosmetology – 1200 Hours

**Day Schedule**

Monday – Friday  
9:30 AM – 4:00 PM  
30 Hours/Week  
10 Months\*

9:30 AM – 3:00 PM  
25 Hours/Week  
12 Months\*

9:30 AM – 2:00 PM  
20 Hours/Week  
15 Months

**Evening Schedule**

Monday – Thursday  
6:00 PM – 10:00 PM  
AND Saturday  
9:30 AM – 4:00 PM  
22 Hours/Week  
13 Months

Monday, Wednesday, Thursday  
6:00 PM – 10:00 PM  
AND Saturday  
9:30 AM – 4:00 PM  
18 Hours/Week  
16 Months

**Evening Schedule**

Monday - Thursday  
6:00pm – 10:00pm  
16 Hours/Week  
18 Months

**Parent Program**

Monday – Friday  
9:30 AM – 12:30 PM  
15 Hours/Week  
16 Months

#### Manicuring – 300 Hours

**Day Schedule**

Monday – Thursday  
9:30 AM – 4:00 PM  
24 Hours/Week  
3 Months

9:30 AM – 3:00 PM  
20 Hours/Week  
4 Months

9:30 AM – 2:00 PM  
16 Hours/Week  
5 Months

**Day Schedule**

Monday – Wednesday  
9:30 AM – 4:00 PM  
18 Hours/Week  
4 Months

9:30 AM – 3:00 PM  
15 Hours/Week  
5 Months

9:30 AM – 2:00 PM  
12 Hours/Week  
6 Months

**Evening Schedule**

Monday, Wednesday, Thursday  
(Perth Amboy/North Plainfield, Pitman)  
6:00 PM – 10:00 PM  
12 Hours/Week  
6 Months

Monday, Tuesday, Wednesday  
(West New York)  
6:00 PM – 10:00 PM  
12 Hours/Week  
6 Months

#### Skincare – 600 Hours

**Day Schedule**

Monday – Friday  
9:30 AM – 4:00 PM  
30 Hours/Week  
5 Months\*

9:30 AM – 3:00 PM  
25 Hours/Week  
6 Months\*

9:30 AM – 2:00 PM  
20 Hours/Week  
8 Months

**Evening Schedule**

Monday, Wednesday, Thursday  
6:00 PM – 10:00 PM  
And Saturday  
9:30 AM – 4:00 PM  
18 Hours/Week  
9 Months

#### Barbering – 900 Hours

**Day Schedule**

Monday – Friday  
9:30 AM – 4:00 PM  
30 Hours/Week  
8 Months

9:30 AM – 3:00 PM  
25 Hours/Week  
9 Months

9:30 AM – 2:00 PM  
20 Hours/Week  
12 Months

**Evening Schedule**

Monday – Thursday  
6:00 PM – 10:00 PM  
And Saturday  
9:30 AM – 4:00 PM  
22 Hours/Week  
11 Months

Monday, Wednesday, Thursday  
6:00 PM – 10:00 PM  
And Saturday  
9:30 AM – 4:00 PM  
18 Hours/Week  
13 Months

\*Full Time Status

## **Summary of Civil and Criminal Penalties for Violation of Federal Copyright Laws**

Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement.

Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or "statutory" damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For "willful" infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys' fees. For details, see Title 17, United States Code, Sections 504, 505.

Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to \$250,000 per offense.

For more information, please see the Web site to the U.S. Copyright Office at [www.copyright.gov](http://www.copyright.gov), especially their FAQ's at [www.copyright.gov/help.faq](http://www.copyright.gov/help.faq).

## Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- School officials with legitimate educational interest;
- Other schools to which a student is transferring;

- Specified officials for audit or evaluation purposes;
- Appropriate parties in connection with financial aid to a student;
- Organizations conducting certain studies for or on behalf of the school;
- Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies; and
- State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

Tuition, Fees & Payment Methods

Program Name	Cost
<b>COSMETOLOGY / HAIRSTYLING</b> 1200 Hours @ \$11.66/hr.	Tuition: \$13,992.00 Registration Fee: \$ 150.00 Equipment, Books, Uniform: \$ 2,115.00 *New Jersey Sales Tax Included in kit price included <b>TOTAL COST \$16,402.41</b>
<b>SKINCARE – Available in Perth Amboy &amp; N. Plainfield Location</b> 600 Hours @ \$13.50/hr.	Tuition: \$ 8,100.00 Registration Fee: \$ 200.00 Equipment, Books, Uniform: \$ 1,000.00 *New Jersey Sales Tax Included in kit price included <b>TOTAL COST \$ 9,334.38</b>
<b>SKINCARE - Available in Pitman &amp; West New York and Ocean Location</b> 600 Hours @ \$16.50/hr	Tuition: \$ 9,900.00 Registration Fee: \$ 200.00 Equipment, Books, Uniform: \$ 2,035.75 *New Jersey Sales Tax Included in kit price included <b>TOTAL COST \$ 12,274.91</b>
<b>MANICURING</b> 300 Hours @ \$9.50/hr	Tuition: \$ 2,850.00 Registration Fee: \$ 200.00 Equipment, Books, Uniform: \$ 579.71 *New Jersey Sales Tax Included in kit price included <b>TOTAL COST \$ 3,669.57</b>
<b>POST GRADUATE / BRUSH UP</b> 250 Hours @ \$17.50/hr.	Tuition: \$ 4,375.00 Registration Fee: \$ 200.00 Equipment, Books, Uniform: \$ 483.09 *New Jersey Sales Tax Included in kit price included <b>TOTAL COST \$ 5,091.21</b>
<b>TEACHER TRAINING</b> 600 Hours @ \$12.50/hr.	Tuition: \$ 7,500.00 Registration Fee: \$ 200.00 Equipment, Books, Uniform: \$ 289.85 *New Jersey Sales Tax Included in kit price included <b>TOTAL COST \$ 8,009.94</b>
<b>BARBERING</b> 900 Hours @ \$13.90/hr.	Tuition: \$ 12,510.00 Registration Fee: \$ 150.00 Equipment, Books, Uniform: \$ 1,726.57 *New Jersey Sales Tax Included in kit price included <b>TOTAL COST \$ 14,504.66</b>

**METHOD OF PAYMENT:** Financial aid available for those who qualify, all others may make payments by cash, check, credit cards and Tuition Financing payment plans.

**Barbers, Cosmetologists, and Other Personal Appearance Workers**

**Significant Points**

- Employment is expected to grow much faster than the average for all occupations.
- A State license is required for barbers, cosmetologists, and most other personal appearance workers, although qualifications vary by State.
- About 44 percent of workers are self employed; many also work flexible schedules.

**Nature of the Work**

Barbers and cosmetologists focus on providing hair care services to enhance the appearance of customers. Other personal appearance workers, such as manicurists and pedicurists, shampooers, and skin care specialists, provide specialized beauty services that help clients look and feel their best.

Barbers cut, trim, shampoo, and style hair mostly for male clients. They also may fit hairpieces and offer scalp treatments and facial shaving. In many States, barbers are licensed to color, bleach, and highlight hair, and to offer permanent-wave services. Barbers also may provide skin care and nail treatments.

Hairdressers, hairstylists, and cosmetologists offer a wide range of beauty services, such as shampooing, cutting, coloring, and styling of hair. They may advise clients on how to care for their hair at home. In addition, cosmetologists may be trained to give manicures, pedicures, and scalp and facial treatments; provide makeup analysis; and clean and style wigs and hairpieces.

A number of workers offer specialized services. Manicurists and pedicurists, called nail technicians in some States, work exclusively on nails and provide manicures, pedicures, polishing, and nail extensions to clients. Another group of specialists is skin care specialists, or estheticians, who cleanse and beautify the skin by giving facials, full-body treatments, and head and neck massages, as well as apply makeup. They also may remove hair through waxing or, if properly trained, with laser treatments. Finally, in larger salons, shampooers specialize in shampooing and conditioning hair. In addition to working with clients, personal appearance workers may keep records of hair color or skin care regimens used by their regular clients. A growing number actively sell hair, skin, and nail care products. Barbers, cosmetologists, and other personal appearance workers who operate their own salons have managerial duties that may include hiring, supervising, and firing workers, as well as keeping business and inventory records, ordering supplies, and arranging for advertising.

**Work environment.** Many full-time barbers, cosmetologists, and other personal appearance workers put in a 40-hour week, but longer hours are common, especially among self-employed workers. Work schedules may include evenings and weekends, the times when beauty salons and barbershops are busiest. Many workers, especially those who are self-employed, determine their own schedules. In 2008, about 29 percent of barbers, hairstylists and cosmetologists worked part time, and 14 percent had variable schedules.

Barbers, cosmetologists, and other personal appearance workers usually work in clean, pleasant surroundings with good lighting and ventilation. Most work in a salon or barbershop, although some may work in a spa, hotel, or resort. Good health and stamina are important, because these workers are on their feet for most of their shift. Prolonged exposure to some hair and nail chemicals may cause irritation, so protective clothing, such as plastic gloves or aprons, may be worn.

**Training, Other Qualifications, and Advancement**

All States require barbers, cosmetologists, and other personal appearance workers to be licensed, with the exceptions of shampooers. To qualify for a license, most job seekers are required to graduate from a State-licensed barber or cosmetology school.

**Education and training.** A high school diploma or GED is required for some personal appearance workers in some States. In addition, most States require that barbers and cosmetologists complete a program in a State-licensed barber or cosmetology school. Programs in hairstyling, skin care, and other personal appearance services can be found in both high schools and in public or private postsecondary vocational schools.

Full-time programs in barbering and cosmetology usually last 9 months or more and may lead to an associate degree, but training for manicurists and pedicurists and skin care specialists requires significantly less time. Shampooers generally do not need formal training. Most professionals take advanced courses in hairstyling or other personal appearance services to keep up with the latest trends. They also may take courses in sales and marketing.

**Licensure.** All States require barbers, cosmetologists, and other personal appearance workers to be licensed, with the exception of shampooers. Qualifications for a license vary by State, but generally a person must have a high school diploma or GED, be at least 16 years old, and have graduated from a State-licensed barber or cosmetology school. After graduating from a State approved training program, students take a State licensing examination. The exam consists of a written test and, in some cases, a practical test of styling skills or an oral examination. In many States, cosmetology training may be credited toward a barbering license, and vice versa, and a few States combine the two licenses. Most States require separate licensing examinations for manicurists, pedicurists, and skin care specialists. A fee is usually required upon application for a license, and periodic



*Nail technicians work in salons and provide various services including manicures.*

license renewals may be necessary.

Some States have reciprocity agreements that allow licensed barbers and cosmetologists to obtain a license in another State without additional formal training, but such agreements are uncommon. Consequently, persons who wish to work in a particular State should review the laws of that State before entering a training program.

**Other qualifications.** Successful personal appearance workers should have an understanding of fashion, art, and technical design. They also must keep a neat personal appearance and a clean work area. Interpersonal skills, image, and attitude play an important role in career success. As client retention and retail sales become an increasingly important part of salons' revenue, the ability to be an effective salesperson becomes ever more vital for salon workers. Some cosmetology schools consider "people skills" to be such an integral part of the job that they require coursework in that area. Business skills are important for those who plan to operate their own salons.

**Advancement.** Advancement usually takes the form of higher earnings, as barbers and cosmetologists gain experience and build a steady clientele. Some barbers and cosmetologists manage salons, lease booth space in salons, or open their own salons after several years of experience. Others teach in barber or cosmetology schools or provide training through vocational schools. Still others advance to other related occupations, such as sales representatives for companies that sell salon-related products, image or fashion consultants, or examiners for State licensing boards.

**Employment**

Barbers, cosmetologists, and other personal appearance workers held about 821,900 jobs in 2008. Of these, barbers and cosmetologists held 684,200 jobs, manicurists and pedicurists 76,000, skin care specialists 38,800, and shampooers 22,900.

Most of these workers are employed in personal care services establishments, such as beauty salons, barber shops, nail salons, day and resort spas. Others were employed in nursing and other residential care homes. Nearly every town has a barbershop or beauty salon, but employment in this occupation is concentrated in the most populous cities and States.

About 44 percent of all barbers, cosmetologists, and other personal appearance workers are self-employed. Many of these workers own their own salon, but a growing number of the self-employed lease booth space or a chair from the salon's owner.

**Projections data from the National Employment Matrix**

In this case, workers provide their own supplies, and are responsible for paying their own taxes and benefits. They may pay a monthly or weekly fee to the salon owner, who is responsible for utilities and maintenance of the building.

**Job Outlook**

Overall employment of barbers, cosmetologists, and other personal appearance workers is projected to grow much faster than the average for all occupations. Opportunities for entry-level workers should be favorable, while job candidates at high-end establishments will face keen competition.

**Employment change.** Personal appearance workers will grow by 20 percent from 2008 to 2018, which is much faster than the average for all occupations.

Employment trends are expected to vary among the different occupational specialties. Employment of hairdressers, hairstylists, and cosmetologists will increase by about 20 percent, while the number of barbers will increase by 12 percent. This growth will primarily come from an increasing population, which will lead to greater demand for basic hair services. Additionally, the demand for hair coloring and other advanced hair treatments has increased in recent years, particularly among baby boomers and young people. This trend is expected to continue, leading to a favorable outlook for hairdressers, hairstylists, and cosmetologists. Employment of shampooers will grow by 15 percent, as many cosmetologists and barbers are able to perform shampooing services, as well.

Continued growth in the number full-service spas and nail salons will also generate numerous job openings for manicurists, pedicurists, and skin care specialists. Estheticians and other skin care specialists will see large gains in employment, and are expected to grow almost 38 percent, primarily due to the popularity of skin treatments for relaxation and medical well-being. Manicurists and pedicurists meanwhile will grow by 19 percent.

**Job prospects.** Job opportunities generally should be good, particularly for licensed personal appearance workers seeking entry-level positions. A large number of job openings will come about from the need to replace workers who transfer to other occupations, retire, or leave the labor force for other reasons. However, workers can expect keen competition for jobs and clients at higher paying salons, as these positions are relatively few and require applicants to compete with a large pool of licensed and experienced cosmetologists. Opportunities will generally be best for those with previous experience and for those licensed to provide a broad range of services.

Occupational Title	SOC Code	Employment 2008	Projected Employment 2018	Change 2008-2018	
				Number	Percent
Barbers, cosmetologists, and other personal appearance	-	821,900	987,400	165,500	20
Barbers and cosmetologist.....	39-5010	684,200	817,400	133,200	19
Barbers.....	39-5011	53,500	59,700	6,200	12
Hairdressers, hairstylists, and cosmetologists.....	39-5012	630,700	757,700	127,000	20
Manicurists and pedicurists.....	39-5092	76,000	90,200	14,300	19
Shampooers.....	39-5093	22,900	26,300	3,400	15
Skin Care Specialists.....	39-5094	38,800	53,500	14,700	38

(NOTE) Data in this table are rounded. See the discussion of the employment projections table in the *Handbook* introductory chapter on *Occupational Information Included in the Handbook*.



### Earnings

Direct to NJ Department of Labor  
<http://www.wnjp.state.nj.us/>

### Related Occupations

Fitness workers  
Makeup artists, theatrical and performance  
Massage therapists

### Sources of Additional Information

For details on State licensing requirements and approved barber or cosmetology schools, contact your State boards of barber or cosmetology examiners.

State licensing board requirements and a list of licensed training schools for cosmetologists may be obtained from:

► National Accrediting Commission of Cosmetology Arts and Sciences, 4401 Ford Ave., Suite 1300, Alexandria, VA 22302.

Internet: <http://www.naccas.org>

Information about a career in cosmetology is available from:

► National Cosmetology Association, 401 N. Michigan Ave., Chicago, IL 60611. Internet: <http://www.ncacares.org>

For information on a career as a barber, contact:

► National Association of Barber Boards of America, 2703 Pine Street, Arkadelphia, AR 71923. Internet:

<http://www.nationalbarberboards.com>

The Occupational Information Network (O\*NET) provides information on a wide range of occupational characteristics.

Links to O\*NET appear at the end of the Internet version of this occupational statement, accessible at

<http://www.bls.gov/ooh/ocos332.htm>

### Students Find Beautiful Career Opportunities in Cosmetology More young men and women drawn by growing demand

In the past, students may have overlooked or underestimated the opportunities that a career in cosmetology could offer, but that's not the case anymore. Today's high school and college-age students are discovering cosmetology to not only be a good career choice, but financially rewarding as well.

### Hair and much more

According to the United States Department of Labor, employment of hairdressers, hairstylists, cosmetologists, skin care specialists, and shampooers is projected to grow 10 to 20 percent through the year 2010. Employment of manicurists and pedicurists is expected to increase 21 to 35 percent over the same period. Other opportunities in beauty include:

- Cosmetology school educator
- Esthetician
- Hair Color Specialist
- Makeup artist
- Nail Artist
- Salon/Spa Owner/Manager

### Financially rewarding choice

American Association of Cosmetology Schools (AACS) Executive Director Jim Cox, says prospective cosmetology students and influencers of prospective students should realize the potential of what a career in cosmetology can offer. "Professionals in this industry truly represent the American dream where earnings opportunities and success potential are limited only by an individual's commitment and hard work."

According to the National Accrediting Commission of Cosmetology Arts and Sciences (NACCAS) and the United States Department of Labor, experienced salon professionals can average up to \$50,000 annually, including tips.

As the beauty industry employs nearly two million people in the United States, the demand for well-trained and enthusiastic professionals will only grow. To meet this demand, Cox says students and young adults should certainly attain their high-school diploma or GED and expect to complete their state's mandated number of hours of instructional and practice hours. "The national average required for a full cosmetology program ranges between 1,400 and 1,600 clock hours, but as a full-time student, you can usually complete a full cosmetology program in less than 18 months."

### What about tuition?

Although tuition costs will vary from school to school, tuition typically ranges from \$6,500 in small markets to upwards of \$15,000 in major metropolitan areas. Costs for specialized programs such as certified esthetician or nail technician can range from \$3,000 to \$10,000. Cox says financial aid is available and the AACS offers its member schools access to scholarships and grants.

Before seriously considering a cosmetology career, Cox advises students to ask themselves several key questions—

- Are you interested in many different kinds of people and enjoy interacting with them and meeting their needs?
- Do you work well with your hands?
- Do you have a creative flair?
- Are you a good listener?
- Are you able to follow instructions?
- Do you have confidence in your talent, abilities and ideas?



According to the U.S. Department of Labor, demand for qualified hairdressers, hairstylists, cosmetologists, skin care specialists, and shampooers is projected to grow 10 to 20 percent through 2010. Meanwhile, employment of manicurists and pedicurists is expected to increase 21 to 35 percent.

## **Student Teachers**

### **Why are they here?**

Robert Fiance Beauty Schools is approved by both our accrediting body (NACCAS) and the State Board of Cosmetology to offer the Student Teacher program, and as such we utilize them in our classrooms. Like Licensed Instructors, student teachers share a passion for the beauty business and a commitment to helping future professionals like yourself develop the very best experiences and skills out of your training program. They are here not only to advance their own careers with education, but to help advance YOUR career as well. As educators and Licensed Hairstylists, they want to ensure the next generation of professionals is confident and capable to take over the industry that has defined their own lives.

The education, experiences and inspiration of Student Teachers has earned them the respect of Robert Fiance, and we ask that you give them the same respect and attention as you would your Licensed Instructors. Remember, all individuals who stand in front of the classroom have already been where you are now, and they have also been where you strive to be, behind the chair.

### **What are the qualifications of a student teacher?**

Student Teachers are Cosmetologists/Hairstylists licensed by the State of New Jersey. They have successfully completed the required Cosmetology program you are about to begin and have met all the requirements of the New Jersey State Board of Cosmetology and the school they attended to become licensed hairdressers. Most, if not all of them, are currently working in salons and are very familiar with current salon techniques and modern hairstyles. They are creative, refreshing, and inspiring artists whose experiences and knowledge are invaluable to anyone determined to becoming a professional in the beauty industry.

### **What is the difference between student teachers and licensed teachers?**

The requirements to instruct Cosmetology classes vary from state to state. In New York, for instance, licensed hairstylists may teach without supervision or completion of a separate program, provided they take a series of classes over 5 years. However in New Jersey, Cosmetologists are required to complete 500 hours of classroom work in an approved school under the supervision of Licensed Instructors. This includes many of the general functions of licensed instructors such as doing demonstrations, providing theory lessons, and assisting students with practical assignments. Student Teachers are designated with a uniform and name tag.

*Students who object to the use of student teachers in their classroom are asked to submit a written statement to the front office within the first 30 days of class. The school will make every attempt to reassign the student to another classroom. If the student is still unsatisfied, Robert Fiance Beauty Schools will provide a full refund or a credit of up to 60 hours. By signing below, you have read and understand the aforementioned statements including the use of Licensed Hairstylists in our student teacher program.*

On behalf of the Robert Fiance Beauty Schools, I wish you the best of luck in your journey towards a new and exciting career.

**Paul Ferrara Sr. - President**

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## REGISTRATION & VOTING FOR COLLEGE STUDENTS

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This information has been prepared to inform college students on the voting process in New Jersey. The following questions are frequently asked by college students, concerning residency requirements for voter registration and voting options.

### **How Do I Register To Vote?**

College Students register to vote in New Jersey by following the standard application process: every prospective voter must submit a [voter registration application](#) (which is on the proceeding page)

### **You Can Register To Vote If:**

You are a United States Citizen,  
You will be 18 years of age by the next election,  
You will be a resident of the State and Country 30 days before election,  
You are NOT currently serving a sentence, probation because of a felony conviction.

### **Do I Register To Vote From My College Address Or My Parents Address?**

If you are in college, you have the option to register from your college address or your parent's address. There are good reasons for registering and voting at either residence, but keep in mind, the final choice is yours.

### **Is There A Deadline To Register To Vote?**

The registration deadline to vote is 21 days prior to Election Day

### **Where Do I Go To Vote?**

You will receive a sample ballot about 1 week before the election that will indicate where your polling place is or you can use our [polling place locator](#).

### **When Does My Polling Place Open & Close On Election Day?**

Polling locations are open for the Primary Election which is held in June, and the General Election in November from **6:00 am to 8:00 pm**.

### **What If I Am Not Able To Get To My Polling Place On Election Day?**

You have the option to vote by mail.

### **How Do I Get A Vote By Mail Ballot?**

Any registered New Jersey Voter can vote by mail in any election for any reason. A voter may vote by mail by completing the [Application for Vote by Mail Ballot](#) and returning the application to their County Clerk. To receive your ballot by mail, the application must be received by the County Clerk 7 days prior to the election.

A voter may also apply in person to the County Clerk until 3:00 pm, the day before the election. The County Clerk cannot accept faxed or emailed copies of an Application for Vote by Mail Ballot, unless you are a Military or Overseas Voter, since an original signature is required



# New Jersey Voter Registration Application

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Please print clearly in ink. All information is required unless marked optional.

<b>1</b> Check boxes that apply: <input type="checkbox"/> New Registration <input type="checkbox"/> Address Change <input type="checkbox"/> Political Party Affiliation or Non-affiliation Change <input type="checkbox"/> Name Change <input type="checkbox"/> Signature Update						<b>FOR OFFICIAL USE ONLY</b>  Clerk  Registration #  Office Time Stamp	
<b>2</b> Are you a U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(If No, DO NOT complete this form)</i>			Will you be 18 years of age by the next election? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(If No, DO NOT complete this form)</i>				
<b>3</b> Last Name		First Name	Middle Name or Initial	Suffix ( <i>Jr., Sr., III</i> )			
<b>4</b> Date of Birth							
<b>5</b> NJ Driver's License Number or MVC Non-driver ID Number _____ If you DO NOT have a NJ Driver's License or MVC Non-Driver ID, provide the last 4 digits of your Social Security Number. _____ <input type="checkbox"/> "I swear or affirm that I DO NOT have a NJ Driver's License, MVC Non-driver ID or a Social Security Number."							
<b>6</b> Home Address ( <i>DO NOT use PO Box</i> )		Apt.	Municipality	County	State		Zip Code
<b>7</b> Mailing Address if different from above		Apt.	Municipality	County	State		Zip Code
<b>8</b> Last Address Registered to Vote ( <i>DO NOT use PO Box</i> )		Apt.	Municipality	County	State		Zip Code
<b>9</b> Former Name if Making Name Change _____ a. Day Phone Number ( <i>Optional</i> ) _____ b. E-Mail Address ( <i>Optional</i> ) _____							
<b>10</b> Do you wish to declare a political party affiliation? <input type="checkbox"/> Yes, the party name is _____ <i>(Optional)</i> <input type="checkbox"/> No, I do not wish to be affiliated with any political party.							
<b>11</b> Gender <input type="checkbox"/> Female <input type="checkbox"/> Male		Declaration - I swear or affirm that: <input checked="" type="checkbox"/> I am a U.S. Citizen <input checked="" type="checkbox"/> I live at the above address <input checked="" type="checkbox"/> I will be at least 18 years old on or before the next election					
Signature: Sign or mark and date on lines below  <b>X</b> _____ Date _____			If applicant is unable to complete this form, print the name and address of individual who completed this form. Name _____ Date _____ Address _____				

## Important Instructions for sections 5, 6 and 10

5) Registrants who are submitting this form by mail and are registering to vote for the first time: If you do not have any of the information required by section 5, or the information you provide cannot be verified, you will be asked to provide a COPY of a current and valid photo ID, or a document with your name and current address on it to avoid having to provide identification at the polling place.

**Note:** ID Numbers are Confidential and will not be released by any governmental agency. Any person who uses such numbers illegally shall be subject to criminal penalties.

6) If you are homeless, you may complete section 6 by providing a contact point or the location where you spend most of your time.

10) You may declare a political affiliation or you may declare to be unaffiliated, regardless of any prior party affiliation. Completing section 10 is OPTIONAL and will not affect the acceptance of your voter registration application.

### Need More Information? Check boxes below if you would like to receive more information about:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> voting by mail         | <input type="checkbox"/> polling place accessibility                                  | <input type="checkbox"/> available election materials in this alternative language: |
| <input type="checkbox"/> becoming a poll worker | <input type="checkbox"/> voting if you have a disability, including visual impairment |   |

For further information visit [Elections.NJ.gov](http://Elections.NJ.gov) or call toll-free 1-877-NJVOTER (1-877-658-6837)



# New Jersey Voter Registration Information

## You can register to vote if:

- You are a United States citizen
- You will be 18 years of age by the next election
- You will be a resident of the State and county 30 days before the election
- You are **NOT** currently serving a sentence, probation or parole because of a felony conviction

## Registration Deadline: 21 days before an election

Your County Commissioner of Registration will notify you if your application is accepted. If it is not accepted, you will be notified on how to complete and/or correct the application.

Questions? visit [Elections.NJ.gov](http://Elections.NJ.gov) or call toll-free 1-877-NJVOTER (1-877-658-6837)

**1** FOLD



NO POSTAGE  
NECESSARY  
IF MAILED  
IN THE  
UNITED STATES

**BUSINESS REPLY MAIL**  
FIRST-CLASS MAIL PERMIT NO. 206 TRENTON NJ

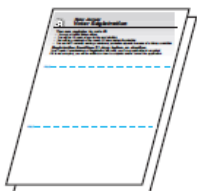
POSTAGE WILL BE PAID BY ADDRESSEE

MERCER COUNTY COMMISSIONER OF REGISTRATION  
PO BOX 8068  
TRENTON NJ 08650-9905

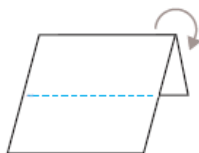


**2** FOLD

**Important:** Print out at 100% - DO NOT REDUCE. Fold as illustrated to ensure proper mailing.



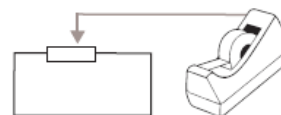
Put both pages  
together as shown



**1** fold top down



**2** fold bottom up



**3** Tape top shut

TAPE HERE **3**

# **Main Campus Rate**

West New York, NJ

## **2015 Robert Fiance Beauty Schools Institutional Rates**

Robert Fiance Beauty Schools has assessed the outcomes of its programs and students. Based on the analysis as found in the NACCAS 2015/2016 Annual Report, the following school rates were established.

**Our schools have all exceeded the NACCAS standards.**

### **PASS RATE**

**100%**

### **PLACEMENT RATE**

**62%**

### **COMPLETION RATE**

**65%**